



## ***NON-FACULTY STAFF APPLICATION***

**POSITION DESIRED:**

Application Date \_\_\_\_\_

*Bus Driver* \_\_\_\_\_ *Cafeteria* \_\_\_\_\_ *Clerical* \_\_\_\_\_ *Day Care* \_\_\_\_\_ *Maintenance* \_\_\_\_\_ *Substitute* \_\_\_\_\_

FULL TIME \_\_\_\_\_ PART TIME \_\_\_\_\_

Date Available \_\_\_\_\_

Your interest in Warner Christian Academy is appreciated. We invite you to fill out this initial application and return it to our school office.

***Please read prior to completing this application.*** Warner Christian Academy will only hire persons who are “born again” and have accepted Jesus Christ as Lord of their lives. We will not consider a person who uses tobacco in any form, alcoholic beverages, or drugs. Please read all the enclosed information carefully. If after reading all information, you still want to be considered for a position, complete the application and return to the address above. We realize that the key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who really love children, and who, by the pattern of their lives, exemplify Christ.

We look forward to receiving your application. Thank you for your interest in the ministry of Warner Christian Academy. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

### **APPLICANT’S NAME AND ADDRESS**

Name \_\_\_\_\_ Miss ( ) Mrs. ( ) Mr. ( )

Street \_\_\_\_\_ Phone: Days \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Evenings \_\_\_\_\_

Length of time at this address \_\_\_\_\_ Social Security No. \_\_\_\_\_

### **PERSONAL INFORMATION**

Have you ever been arrested or convicted of any crime? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, explain \_\_\_\_\_

Church Affiliation \_\_\_\_\_ Attend weekly? Yes \_\_\_\_\_ No \_\_\_\_\_

Pastor’s Name \_\_\_\_\_ Phone \_\_\_\_\_

Church-related Activities \_\_\_\_\_

Are you a “born again” Christian? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, how do you know you are a Christian? \_\_\_\_\_

When and under what circumstances did you accept Christ as your Savior? \_\_\_\_\_

State your present relationship with the Lord \_\_\_\_\_

Are you in agreement with Warner Christian Academy's Statement of Faith and are you willing to live as a Christian role model as outlined by Biblical teachings? Yes \_\_\_\_\_ No \_\_\_\_\_

Special interests or hobbies \_\_\_\_\_

What particular qualifications or achievements do you possess which qualify you for this position? \_\_\_\_\_

**EDUCATION**

	<i>Name/Location</i>	<i>Majors/Minors</i>	<i>Diploma/Degree</i>
COLLEGE	_____	_____	_____
HIGH SCHOOL	_____	_____	_____
OTHER	_____	_____	_____

**REFERENCES** *(Two references must be from previous employers)*

<i>Name/Position</i>	<i>Address</i>	<i>City/State/Zip</i>	<i>Phone</i>
_____	_____	_____	_____
_____	_____	_____	_____

**WORK EXPERIENCE**

<i>Company Name</i>	<i>Address</i>	<i>City/State/Zip</i>	<i>Position</i>
_____	_____	_____	_____
_____	_____	_____	_____

## **APPLICANT'S CERTIFICATION AND AGREEMENT**

I understand that Warner Christian Academy does not discriminate in its employment practices against any person because of race, color, sex, national origin, age, handicap, ethnic background, marital status or familial status. The term "sex" shall mean the biological state of being either a male person or a female person; "marital status" shall mean the state of being lawfully married to a person of the opposite sex, separated, divorced, widowed or single; and "familial status" shall mean the state of being a person domiciled with a minor, as defined by law, who is the parent or person with legal custody of such minor or who is a person with written permission from such parent or person with legal custody of such minor. Inquiries regarding compliance with nondiscrimination policies may be directed to the Headmaster, 1730 S. Ridgewood Ave., South Daytona, FL 32119, PH: 386-767-5451, or to the Assistant Secretary for Civil Rights, U.S. Department of Education, 330 C St. SW, Washington, DC 20202.

I understand that any offer of employment is conditioned on the proof of legal authority to work in the U.S.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or significant omission of fact during any phase of the hiring process may prevent me from being hired or if hired may subject me to immediate dismissal.

I authorize Warner Christian Academy to inquire about my work and personal history and to verify all data given in my application for employment, related papers, and my oral interviews. I authorize the release and giving of any information requested by Warner Christian Academy such as employment records, performance reviews, and personal references. I release any person, organization, or company from liability or damage which may result from furnishing the information requested. I further waive the right to ever personally view any references to Warner Christian Academy.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or to reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I further certify that I have carefully read and do understand the above statements.

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*Applicant's Signature*

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*Date*



## **WARNER CHRISTIAN ACADEMY STATEMENT OF FAITH**

Warner Christian Academy was founded and functions upon the basic fundamental principles of the Word of God and it espouses the historic Christian view of life as presented in the Bible. The following statements of faith and practice are held by every Warner Christian administrator, faculty member and staff employee:

*We believe...*

- The Bible to be the inspired and only infallible authoritative Word of God (2 Peter 1:20-21).
- There is only one God, eternally existent in three persons: The Father, Son, and the Holy Spirit (Jude 1:24-25).
- In the Deity of the Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory (John 17:1-3; Romans 1:3-4; Philippians 3:10-11).
- That people are sinful by nature and that regeneration by the Holy Spirit is essential for salvation (Romans 3:23).
- In the continuing ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a holy life (Acts 24:14-15).
- In the resurrection of both the saved and the lost. Those who are saved unto eternal life, and those who are lost unto eternal damnation (Galatians 6:10).
- In the spiritual unity of the believers in our Lord Jesus Christ (John 17:11).
- In the creation of man by the direct act of God (Genesis 1:26-27).
- That the church is the body of believers with the mission of preaching and teaching the Gospel of salvation to the world (Matthew 28:19).
- Marriage is a holy union between one man and one woman as ordained by God (Matthew 19: 4-6).



## THE PHILOSOPHY OF WARNER CHRISTIAN ACADEMY

The purpose of Warner Christian Academy is to lead each student to Christ, to educate its students for meaningful Christian life and service, to guide them into a positive Christian philosophy of life and to *develop their full potential spiritually, academically, socially and physically*. Warner Christian Academy seeks to provide a disciplined campus lifestyle and a stimulating curriculum that leads to a commitment to Biblical, moral and spiritual values.

Warner Christian Academy's purpose and philosophy are based upon a Christian world view holding that God is the Creator and Sustainer of the universe, the ultimate reality and the source and essence of all goodness and truth. God has revealed Himself through nature, circumstance of human life and history, but most explicitly through His son, JESUS CHRIST, as revealed in Holy Scripture, the Bible. The highest good is realized in the exercise of His will and on the part of man in conformity to that will.

The ultimate objective of Christian education must be to help young people realize their full potential as human beings in GOD's perfect will for their lives. Each student must be helped to become the "perfect", that is, whole, complete or fully equipped person in Christ (II Timothy 3:16-17). Accomplishing this objective involves witnessing to and winning the lost child to Christ, providing for intellectual growth and development through academic studies, providing opportunities for social activities consistent with Biblical, moral and spiritual values and providing for wholesome physical exercise and development.

As ultimate reality and truth, God sets the standards by which value judgments are to be made. He has revealed Himself and His will most clearly through His Son and His Word; therefore CHRIST and the BIBLE must be central to every subject or activity. *This means that the Biblical viewpoint must permeate the entire school program, including curriculum, co-curricular activities, athletics, business and the inter-personal relationships of all those associated with the school.*

A Christian teacher with a Christian philosophy of education teaches science as GOD's creation, geography as GOD's handiwork, history as GOD's dealing with the nations of the world, mathematics as a glimpse of GOD's orderliness and absolute truth, physical education and health as our responsibility in caring for GOD's temple, music and art as GOD's beauty and tools for worship, improving reading skills to provide an opportunity to read and understand GOD's Word. All of this will help the student relate to everyday living and contribute a positive influence for JESUS CHRIST.

Warner Christian Academy joins with parents and the church in a partnership to help train and develop each child to realize his fullest potential as a creation of GOD. Warner Christian Academy attempts to meet its responsibility in this partnership by providing a quality education which emphasizes basic skill mastery to equip each to be a contributing, functioning adult in today's society. It seeks to maintain a Christ-centered, Spirit-controlled, Bible-based, pupil-oriented environment. Discipline is developed within the framework of Biblical precepts, including emphasis on love of country and respect for others. It is believed that the consistent implementation of this philosophy will provide for the optimum spiritual, academic, social and physical development of each child. *Warner Christian Academy requires all teachers and staff to be committed, born-again Christians.*